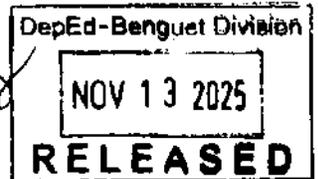




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet



10 Nov 2025

DIVISION MEMORANDUM

No. 539 s. 2025

TO: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

SUBJECT: **ADDENDUM AND CORRIGENDUM TO DM no. 492, s. 2025 re CONDUCT OF DIVISION INDUCTION PROGRAM FOR BEGINNING TEACHERS CUM REVISED K TO 12 CURRICULUM PHASE 2 FOR GRADES 2, 3, 5 AND 8**

1. The final venue for this training will be at Ecolodge, Magsaysay Avenue, Baguio City. Batch 1 is scheduled on November 17 to 19, 2025, while Batch 2 is scheduled on November 24 to 26, 2025.
2. To ensure instructional continuity, all teacher participants are required to collaborate classroom and learner tasks with their School Head and co-teachers.
3. If an identified participant (enclosure 2) is unable to attend the training due to valid reasons, he or she must immediately inform the HRD section thru this number: 09187432221 on or before November 15, 2025.
4. All mandates in the Division Memorandum (DM) No. 492, s. 2025 that were not explicitly changed or affected in this addendum and corrigendum are still in effect.
5. Immediate dissemination of this memorandum is highly directed.


ESTELA P. LEON - CARIÑO EdD, CESO III
Regional Director and LI
Concurrent Officer In-Charge
Office of the Schools Division Superintendent

ENCLOSURE 1.

Batch 1 – November 17-19, 2025

No.	Name	School	District
1	Bobby E. Ognase	Abucot Integrated School	Kabayan
2	Judy-Ann G. Labenio	Adaoay National High School	Kabayan
3	Janine Pucay Topacio	Alejo M Pacalso Memorial NHS	Itogon 1
4	Jhonerva T. Bentres	Alejo M. Pacalso Memorial NHS	Itogon 1
5	Wina Molitas Pocte	Alno National High School	La Trinidad
6	Wilfred P. Bayucan	Ambuklao National High School	Bokod
7	Charmaine Martin Wansi	Atok National High School	Atok
8	Elijah Joy M. Daclan	Ayosep Ps	Mankayan
9	Annie Joy B. Palayen	Bad-Ayan Integrated School	Buguias
10	Jenny Joy C. Amaling	Bagu Integrated School	Bakun
11	Carolyn Amlos Tongalag	Balatoc Elementary School	Itogon 2
12	Deborah Taynogon Bugnay	Ballay Integrated School	Kabayan
13	Roxanne Campic Dangpas	Bangao Elementary School	Bokod
14	Ranelyn Baliw-An Calabias	Bangao National High School	Buguias
15	Jessie S. Lopez	Batangan Elementary School	Kibungan
16	Mary-Kris Dulagan Ofiaza	Becday Chasoras Lamsis ES	Tublay
17	Maricel Tolome Tomas	Beckes Pol-Oc Primary School	Atok
18	Marisa B. Albidas	Bedbed National High School	Mankayan
19	Benmar D. Atonen	Benguet National High School	La Trinidad
20	Chasterine Felipe Olayan	Benguet National High School	La Trinidad
21	Femi Joy Quintos Elias	Benguet Special Education Center	La Trinidad
22	Satelyn Bucanog Banasan	Benguet Special Education Center	La Trinidad
23	Brigida Tomas Sumakey	Bineng National High School	La Trinidad
24	Mercy Grace Batil Dagman	Bokod National High School	Bokod
25	Randolph D. Bestre	Bot-Oan Elementary School	Buguias
26	Leslie Limpayos Tugay-An	Buyacaoan Elementary School	Buguias
27	Krizel Awakan Tanacio-Gamit	Buyagan Elementary School	La Trinidad
28	Zinnia B. Das-Ilen	Buyagan Elementary School	La Trinidad
29	Febhay W. Sumbad	Camp 6 Elementary School	Tuba
30	Johanah Geneta Gale	Camp 6 Elementary School	Tuba
31	Roseane Madiano Olsim	Cordillera Regional Science High School	La Trinidad
32	Charles Michael B. Papay	Eastern La Trinidad NHS	La Trinidad
33	Leslyn Legaspi Fianza	Ebbes Elementary School	Sablan
34	Queenie Joy D. Tayab	Engay Willie Bay-An Elementary School	Buguias
35	Joyce Dumapli Wakat	Evelio Javier Memorial NHS	Tuba
36	Dhina Esmen Palking	Franklin Guy Haight NHS	Atok
37	Sherlyn Arsenio Aoay	Kamora National High School	Kabayan
38	Besenia Lomecio Bacuso	Kapangan Central National High School	Kapangan
39	Jimson B. Marvil	Kapangan NHS	Kapangan
40	Marina Sic-Open Comot	Kayapa Elementary School	Bakun
41	Lenie Ann L. Guing-Oy	Kayapa National High School	Bakun
42	Jissa Mae Tay-Eo Ortega	Kiwas Integrated School	Tuba
43	Robert Mondejar Lim	La Trinidad National High School	La Trinidad
44	Dareen A. Casil	La Trinidad Central School	La Trinidad
45	Jessica Mayawen Galudang	Lam-Ayan Integrated School	Buguias
46	Rojelis Olangay Polig	Lao-Angan Elementary School	Kapangan
47	Macaria Gunadan Tudlong	Las-Igan Elementary School	Mankayan
48	Helena S. Paing	Laurencio Fianza National High School	Itogon 2
49	Devina A.Tizon	Lawiguen Elementary School	Itogon II

50	Rassiel P. Watte	Lepanto National High School	Mankayan
51	Marjorie P. Cadley	Liblibeng Elementary School	Kapangan
52	Jayrona Laduan Olsino	Loo Es	Buguias
53	Elymar Teligo Vea	Loo National High School	Buguias
54	Orsolyn S. Balao-As	Madaymen National High School	Kibungan
55	Denver Macwes Changilan	Mankayan National High School	Mankayan
56	Evangeline Simeon Bestoca	Mankayan National High School	Mankayan
57	Rubenson Badican Bilag	Mankayan National High School	Mankayan
58	Jackie D. Pagnas	Marcelo Marquez National High School	Tuba
59	Jerilyn Joy E. Evasco	Marcelo Marquez National High School	Tuba
60	Kate Laurine P. Cadnona	Nabalicong-Saltin Elementary School	Buguias
61	Febbie Ann Podaan Peraso	Naguey Elementary School	Atok
62	Myla Tabano Gabao	Nangalisan Elementary School	Tuba
63	Clarette L. Jacinto	Naswak Elementary School	Bokod
64	Jhanry L. Mayap-Eng	Natubleng National High School	Buguias
65	Joanne Rimando Daliling	Natubleng National High School	Buguias
66	Maria Leabel Aquino Sacla	Natubleng National High School	Buguias
67	Laarni W. Larines	Omas Ampaguey Integrated School	Sablan
68	Cristina Tino Magciano	Oyusan Primary School	Atok
69	Lara Mae Tinag Cabintos	Pacalso Elementary School	Itogon I
70	Jovie A. Samdao	Paco Elem. School	Mankayan
71	Hazel B. Bisley	Palidan Integrated School	Bakun
72	Limuel T. Gabriel	Paoad Elementary School	Tublay
73	Rose Ann P. Ao-Asen	Payeo Primary School	Mankayan
74	Alma Lid-Ayan Dayso	Polis Barrio School	Kibungan
75	Jovina Palma Elitan	Pontino Elementary School	Tublay
76	Corazon Aglamas Salabat	Puguis Elementary School	La Trinidad
77	Wendy T. Olangkay	Puguis National High School	La Trinidad
78	Cristy S. Sabungen	Rufino Alawas Elementary School	Atok
79	Lilibeth Amboy Walang	Sablan National High School	Sablan
80	Fei Yap-Eo Baguitan	Sagandoy Integrated School	Buguias
81	Theresa Panganiban Walitan	Sinacbat National High School	Bakun
82	Modesto Segudo Batel-Ey Jr.	Sinipsip National High School	Buguias
83	Jackylyn Otto Daniel	Sumakey Multi Grade School	Sablan
84	Isra Alimba Dagas	Taba-Ao Integrated School	Kapangan
85	Esralyn T. Dampilag	Taba-Ao-Marcos Elementary School	Buguias
86	Janet Sano-An Juanito	Tacadang Integrated School	Kibungan
87	Everly Joy L. Wance	Tacadang Is	Kibungan
88	Beverly D. Tomas-Campos	Tacdian Elementary School	La Trinidad
89	Rita B. Abance	Tadayan Elementary School	Kapangan
90	Geraldine Felipe Tingbawen	Talinguroy Elementary School	La Trinidad
91	Jairuslynn Gonzalo Yocmos	Tanas Elementary School	Bakun
92	Joy Cortez Agustin	Tikey Elementary School	Bokod
93	Iresh B. Tumbaga	Tocmo Integrated School	Itogon I
94	Jade Padilla Mauting	Tonglo-Cariño Elementary School	Buguias
95	Jennifer Cayat Tayag	Tonguey-Nalusbo Barrio School	Kibungan
96	Lanie Q. Litawan	Toplac Elementary School	Kapangan
97	Vivian L. Paciteng	Tuba Central School	Tuba
98	Wilma A. Carino	Tuba Central School	Tuba
99	Marian P. Ediong	Tublay National Trade High School	Tublay
100	Evannielle Carbonel Peredo	Tublay School Of Home Industries	Tublay
101	Geraldine Andres Minong	Tublay School Of Home Industries	Tublay
102	Guendalyn Felipe Maxuin	Tublay School Of Home Industries	Tublay

103	Rubelyn Cot-Angan Cipriano	Tublay School Of Home Industries	Tublay
104	Eden Joyce Patiga	Twin Peaks Nationa High School	Tuba
105	Raquel S. Lupos	Twin Peaks National Highschool	Tuba
106	Marites B. Santiago	Ubod Elementary School	Kapangan
107	Janet D. Bunnag	Ucab Elementary School	Itogon 1
108	Marelyn P. Banya-Ao	Virac Integrated School	Itogon 2
109	Ilyn Abaoag Billao	Wangal Integrated School	La Trinidad
110	Glaiza O. Dis-ag	Yagyagan Elementary School	Tuba

Batch 2 – Date to be announced in a separate memorandum

No.	Name	School	District
1	Highly Petican Bongsiw	Abucot Integrated School	Kabayan
2	Lorraine Sumakey Guinoran	Abucot Integrated School	Kabayan
3	Shirley S. Basatan	Adaoay National High School	Kabayan
4	Soledad Alawas Orlani	Alapang Elementary School	Buguias
5	Raylyn Cayato Bugarin	Alejo M. Pacalso Memorial NHS	Itogon 1
6	Merilyn Pallay Abnasan	Alejo M. Pacalso Memorial NHS	Itogon 1
7	Latos, Nathaniel Onnan	Alicay-Segundo Elementary School	Bakun
8	Ruth Handayan Leandado	Alno National High School	La Trinidad
9	Minerva Bacag Fianza	Ambiong National High School	La Trinidad
10	Lelaiza S. Sama	Ambuklao National High School	Bokod
11	Flonelyn Baliw-An Calabias	Amgaleyguey Elementary School	Buguias
12	Ira Lipawen Tay-Eo	Amgaleyguey Elementary School	Buguias
13	Liza D. Lucas	Ampucaao National High School	Itogon 2
14	Glenda B. Mayos	Ampusongan NHS	Bakun
15	Maris Pablo Bugnay	Andolor Elementary School	Tuba
16	Claire Sungduan Baccong	Antopac-Lusong Primary School	Buguias
17	Jovy Claire Lapas Lizardo	Antopac-Lusong Ps	Buguias
18	Lea Mae Batanes Sakiwat	Bad-Ayan Integrated School	Buguias
19	Marites B. Domanas	Bagu Integrated School	Bakun
20	Lilibeth Burcio Leon	Baguionas Barrio School	Kapangan
21	Nastacia T. Duyot	Bakun National High School	Bakun
22	Mayclaire R. Lumawig	Balansi Arenos Elementary School	Atok
23	Judy Ann Madas Fragata	Balatoc Elementary School	Itogon 2
24	Cherry M. Bacdayan	Bangao National High School	Buguias
25	Lory Mar Tolingan Bacdayan	Bangao National High School	Buguias
26	Junette Bruno Aryo	Banget Elementary School	Itogon 2
27	Fabiola Aban Canias	Barbarit Elementary School	Bakun
28	Karen Tino Argabis	Bashoy Elementary School	Kabayan
29	Dominga Alsino Tubbay	Batanes	Bakun
30	Charmyn A. Menor	Batangan Elementary School	Kibungan
31	Roselyn P. Babad	Bay-An-Bankin Es	Buguias
32	Jareth Gumpa-Ic Pal-Iwen	Bedbed National High School	Mankayan
33	Chandagrail L. Merino	Benguet National High School	La Trinidad
34	Lilian B. Takimpay	Benguet National High School	La Trinidad
35	Cristeta Rio Bato	Benguet Special Education Center	La Trinidad
36	Czaryna Ann Soriano Angoluan	Benguet Special Education Center	La Trinidad
37	Erel Kate L. Balud	Bineng Elementary School	La Trinidad
38	Penderlyn Enrique Binay-An	Bineng National High School	La Trinidad
39	Rhael Diclas Domis	Bokod National High School	Bokod
40	Rossela B. Bacasen	Bot-Oan Elementary School	Buguias
41	Kris Tony Tacio	Busoc Primary School	Atok

42	Rachel G. Toguina	Buyacaoan Elementary School	Buguias
43	Krizel A. Tanacio	Buyagan Elementary School	La Trinidad
44	Mariel Lagman Tay-Eo	Buyagan Elementary School	La Trinidad
45	Willie Bang-Asan Colangab	Camanpaguey Integrated School	Mankayan
46	Gwyneth Abrera Peralta	Camp 6 Elementary School	Tuba
47	Kemper Lhyn B. Saro	Camp 6 Elementary School	Tuba
48	Karen Shane Lumabas Dulnuan	Cayat-Laduan Elementary School	Buguias
49	Jennifer Joyce Polon Bansan	Celo Haight Elementary School	Atok
50	Hacens Sapalong Norman	Cordillera Regional Science Highschool	La Trinidad
51	Jerica Dalmo Tapio	Cotcot Elementary School	Mankayan
52	Ann Bacdayan Lipao	Cuba Elementary School	Kapangan
53	Greetle Dobinto Siong-Diwas	Daklan National High School	Bokod
54	Jessa Mae C. Fianza	Datakan Integrated School	Kapangan
55	Jhay-Ann S. Mendoza	Daynet Es	Itogon II
56	Elizabeth Veloso Sakiban	Eastern La Trinidad NHS	La Trinidad
57	Jeanie S. Aliman	Ebbes Es	Sablan
58	Georgy Mayao Lucat	Engay Willie Bay - An ES	Buguias
59	Brylyn Rose Tello Garces	Enrique Jose Elementary School	Kibungan
60	Hannah Grace B. Lachica	Evelio Javier Memorial NHS	Tuba
61	Julius Puguon Puguon	Franklin Guy Haight NHS	Atok
62	Wilma K. Pacsi	Franklin Guy Haight NHS	Atok
63	Aurelia L. Mariano	Gadang Integrated School	Kapangan
64	Jeanie A. Pandalogan	Gilbert Semon Elementary School	Tuba
65	Meldred Fermin Epad	Goldfield Elementary School	Itogon II
66	Jubilyn Bugnay Baban	Indaoac Elementary School	Tuba
67	Ernalyn Esid Sayto	Ja'pa Elementary School	Atok
68	Zyra Jude Dagdag	Kabayan Central Integrated School	Kabayan
69	Gremalou Pulso Gabin	Kamora National High School	Kabayan
70	Eulibeth D. Baniaga	Kapangan Central National High School	Kapangan
71	Justine Zorobabel S. Catbagan	Kiwas Integrated School	Tuba
72	Shiela Mae D. Sagayo	La Trinidad National High School	La Trinidad
73	Marcela B. Diasan	Lab-Ang Community School	Itogon 2
74	Stacy Ann Oriao Dulagan	Labinio-Mariano Elementary School	Bakun
75	Micah De Guzman Dulay	Labney Elementary School	Tuba
76	Samara Palasi Yubos	Lam-Ayan Integrated School	Buguias
77	Janice Camilo Felix	Laurencio Fianza National High School	Itogon II
78	Rhoda S. Relay	Lawiguen Elementary School	Itogon II
79	Flordie Mae U. Algabis	Loo National High School	Buguias
80	Nova Grace Agano De Los Reyes	Mankayan National High School	Mankayan
81	Rizel Catti Fernandez	Mankayan National High School	Mankayan
82	Lovely P. Belit	Marcelo Marquez National High School	Tuba
83	Mary Rose M. Monsanto	Michael G. Angel Elementary School	Sablan
84	Reanalyn F. Pusot	Midas Elementary School	Itogon 1
85	Perlyn Sheen P. Mangangey	Mogao Integrated School	Mankayan
86	Geraldine Wakat Almoza	Mongoto Elementary School	Kabayan
87	Mercy Ngi-Ngian Langbis	Mt. Pulag Elementary School	Kabayan
88	Maria Fe Padon Biadno	Naswak Elementary School	Bokod
89	Jemalyn Sanchez Casido	Natubleng National High School	Buguias
90	Heidy B. Mangali	Natubleng National High School	Buguias
91	Marlene Lab-Isa Galupe	Omas Ampaguey Integrated School	Sablan
92	Angie V. Benito	Pakawan Barrio School	Kapangan
93	Maricel R. Banwa	Palew Elementary School	Tublay
94	Winielyn Tagiba Macay	Palidan Integrated School	Bakun

95	Rushel Olante Saibino	Paoad Elementary School	Tublay
96	Junelee Gacita Baygan	Payeo Primary School	Mankayan
97	Sheinalene Manuel Ladoan	Sinacbat National High School	Bakun
98	Angela Dolion Calong	Taba-Ao Integrated School	Kapangan
99	Beverly F. Macario	Tacadang Integrated School	Kibungan
100	Emy P. Dangsoy	Tagadi Housing Elementary School	Tuba
101	Edigail B. Marvil	Toplac Elementary School	Kapangan
102	Demeer Acosta Balagsa	Tshi	Tublay
103	Luther G. Arandia	Tshi	Tublay
104	Kasser Von Beray Kiong	Tublay School Of Home Industries	Tublay
105	Mark Anthony P. Langbis	Twin Peaks National High School	Tuba
106	Ritescia M. Pangaton	Ucab Elementary School	Itogon 1
107	Juran Kirvy A. Castillo	Virac Integrated School	Itogon 2
108	Ilyn Abaoag Billao	Wangal Integrated School	La Trinidad
109	Glaiza O. Dis-Ag	Yagyagan Elementary School	Tuba

TRAINING MATRIX

Batch 1 (November 17-19, 2025) and Batch 2 (November 24 – 26, 2025)

Day 1		
Time	Activity / Topic	RS/Person in-charge
7:30 AM – 8:00 AM	Registration	
8:00 AM – 8:15 AM	Opening Program	
8:15 AM – 9:15 AM	DepEd Mission, Vision, Values, and Goals	Lucio B. Alawas CES SGOD
9:15 AM – 10:15 AM	Tips in preparing effective lesson plan	Merlyn Conchita O. de Guzman EPS- Science
10:15 AM – 10:30 AM	Break	
10:30 AM – 12:00 noon	Republic Act No. 6713: The "Code of Conduct and Ethical Standards for Public Officials and Employees,"	Atty. Nover Singangan Legal Officer III
12:00 noon – 1:00 PM	Break	
1:00 PM – 2:30 PM	Orientation on Contextualization	Macarthy Malanes EPS - AP
2:30 PM – 4:00 PM	Learning Resources and Management	Sonia Dupagan EPS - LRMS
4:00 PM – 4:15 PM	Break	
4:15 PM – 5:30 PM	Navigating School Forms	Lorna Wallit School Principal II

Batch 1

Day 2 (MOL – Atok, Bokod, Buguias, Bakun, Itogon 1, Itogon 2, Kabayan)		
Time	Activity / Topic	RS/Person in-charge
7:30 AM – 8:00 AM	Registration	
8:00 AM – 8:15 AM	MOL	
8:15 AM - 12:00 noon	Session 1: Collaboration & Communication using Teams set up and teams learning accelerators.	Emmanuel S. Estandian
10:15 AM – 10:30 AM	Break	
12:00 noon – 1:00 PM	Break	
1:00 PM – 5:00 PM	Session 2: Student engagement and gamification using minecraft and gimkit	JAY L. LEON
3:00 PM – 3:15 PM	Break	

Day 3 (MOL – Kibungan, Kapangan, La Trinidad, Mankayan, Sablan, Tuba, Tublay)		
Time	Activity / Topic	RS/Person in-charge
7:30 AM – 8:00 AM	Registration	
8:00 AM – 8:15 AM	MOL	
8:15 AM - 12:00 noon	Session 3: Content Creation and Presentation using Canva	JOSEPHINE C. SAB-IT
10:15 AM – 10:30 AM	Break	
12:00 noon – 1:00 PM	Break	
1:00 PM – 5:00 PM	Session 4: Assessment and Quizzing using Kahoot and Zipgrade	LEONICO L. FILQG
3:00 PM – 3:15 PM	Break	

Batch 2

Day 2 (MOL – Atok, Bokod, Buguias, Bakun, Itogon 1, Itogon 2, Kabayan)		
Time	Activity / Topic	RS/Person in-charge
7:30 AM – 8:00 AM	Registration	
8:00 AM – 8:15 AM	MOL	
8:15 AM - 12:00 noon	Session 1: Collaboration & Communication using MS Teams (basic setup) and Padlet	Jezreel S. Bayudang
10:15 AM – 10:30 AM	Break	
12:00 noon – 1:00 PM	Break	
1:00 PM – 5:00 PM	Session 2: Student engagement and gamification using Blooket and Gimkit	Jinsen Paul M. Martin
3:00 PM – 3:15 PM	Break	

Day 3 (MOL – Kibungan, Kapangan, La Trinidad, Mankayan, Sablan, Tuba, Tublay)		
Time	Activity / Topic	RS/Person in-charge
7:30 AM – 8:00 AM	Registration	
8:00 AM – 8:15 AM	MOL	
8:15 AM - 12:00 noon	Session 3: Content Creation and Presentation using Canva	Zeynard D. Andawe
10:15 AM – 10:30 AM	Break	
12:00 noon – 1:00 PM	Break	
1:00 PM – 5:00 PM	Session 4: Assessment and Quizzing using Mentimeter and Wayground	Lorry Ann B. Salido
3:00 PM – 3:15 PM	Break	

Program Management Team

Xylene Grail D. Kinomis
SEPS – HRDS

Corazon C. Quipot
SEPS – SMM&E

Sunshine Lackias
COS – HRDS

Arnel Billy Lim
EPS II – HRDS

Joven B. Agtani
EPS II – SMM&E

Nerissa Barbosa
PDO II

Eric S. Wanson
ITO